

**VALLEY CATHOLIC HIGH SCHOOL BOOSTER CLUB  
EXECUTIVE COMMITTEE MEETING MARCH 6, 2023 (VCHS Howard Room)**

Present: Loni Adams (President), Cathy Merz (Member-at-Large), Noel Kinder (Treasurer), Cecilia Nguyen (Volunteer Coordinator), Patrick Chapman (VCHS Athletic Director), and Dr. Sara Bruins (VCHS Principal)

Absent: Steve Gunther (Vice-President), Megan Heyworth (Secretary), Ginnie Paterson (VCHS Fine Arts Department Chair)

Meeting time: 6:00 PM

President Loni Adams opened meeting and stated two items on the agenda for today's meeting.

1. **Review bylaws, finalize, and adopt/ratify bylaws:** President Loni Adams presented.
  - President displayed proposed bylaws on screen for page-by-page review.
  - The following changes requested for proposed bylaws 5.1.3:
    - Change spelling of "Counsel" to "Council"; and
    - SSBD to SBO
  - Treasurer Noel Kinder asked some clarifying questions including questions about how the expenditure requests would be handled by the requesting team or department and the timing. Patrick Chapman said he would set internal deadlines for the department/teams to submit.
  - No other changes to bylaws were raised by everyone present.
  - Noel Kinder move to adopt bylaws, Cathy Merz seconded, and all voted in favor of adopting bylaws with the two changes to 5.1.3 as mentioned above. Steve Gunther's vote via e-mail in favor of adopting bylaws were noted.
  - Cecilia Nguyen will make the changes to 5.1.3 and email final version of adopted bylaws to Executive Committee.
2. **Agenda for the VCHS Booster Club General Meeting at 7:00 PM on 3/6/2023:** President Loni Adams presented.
  - Loni shared the agenda and review the order of business that she plans to present at the General Meeting via her PowerPoint presentation.
  - No changes to the proposed General Meeting Agenda.
  - Discussion arose about notice for General Meeting and to whom meeting notices were sent. Cathy Merz asked about alumni and connecting with alumni events. Dr. Bruins suggested that Cathy reach out to SSMO Foundation Sabrina Blue.
3. **Reminder: Item to be added to next Executive Committee meeting's agenda:**
  - Discussion about creation of expenditure request form, reimbursement request forms, and other forms.

Meeting adjourned at 7:40 PM.

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**POST MEETING NOTES:** Committee sign-ups received from President Loni Adams.

**Membership Committee:**

Cathy Merz (Executive Committee Officer/Member-at-Large)

Marissa Doyle

Matt Rocha & Melissa Rocha.

**Spring Fundraising Event Committee:**

\_\_\_\_\_ (Need an Executive Committee Officer on this committee)

Natalie Haima

Moly Amano

Heidi Schaer

Kathy Randolph

Sheila Hill

Marissa Doyle

Hillary Klumpe-McKown